



BENSON PUBLIC SCHOOLS DISTRICT #777

320-843-2710 | benson.k12.mn.us | 1400 Montana Ave, Benson, MN56215

"Exceptional Opportunities for Every Student's Success"

DATE: August, 2024
TO: Nonpublic School Administrators
FROM: Colleen Oehlberg, Superintendent's Administrative Assistant
SUBJECT: Nonpublic Student Aids Rates of Entitlement/Back to School Forms

In accordance with Minnesota state law, Benson Public Schools is required to ensure that all school-age children living within the district's boundaries are being educated. The district's primary role is to provide the necessary information and forms to each homeschool for compliance and documentation. The district has no educational records of students who have been homeschooled. Likewise, the district does not verify or certify any homeschool diploma or transcript.

HOMESCHOOL REGISTRATION

The following information is mandatory and must be submitted to the District Office by October 1 of each year. If complete information is not received, the district must report the homeschool as "not compliant" in its report to the state of Minnesota:

Existing Homeschool Students

Families must submit a **Letter of Intent to Continue to Provide Instruction** to the superintendent's office by October 1 of each year after a full initial report has been filed in the same district. Do NOT mail to the Minnesota Department of Education. Complete the information using the form enclosed or a format of your choice.

A **Student Report for Aids to Nonpublic Students** must be completed by the nonpublic school and filed with Benson School District by October 1 of each year. To be eligible for reimbursement, this form MUST be completed and submitted on time. To receive reimbursement for textbooks and teaching materials, you must provide the number of students, grade level, and the weighted total on this form. Submit your receipts dated between 1/1/24 and 9/1/24, complete the Request for Nonpublic Pupil Aids Reimbursement (enclosed) and submit to the District Office no later than September 15, 2024.

Nonpublic Pupil Aid Rates of Entitlement

Authorized rates of entitlement per eligible pupil for 2024-25 are listed below. Please note that these rates may be readjusted on or about October 15 when the actual appropriation and program participation figures are known.

- Textbooks/standardized tests/individualized instructional materials = \$120.97
- Pupil Health Services = \$81.07
- Secondary Pupil Guidance & Counseling Services = \$339.53

Special Education Services

Benson Public Schools is committed to locating any child residing within the school district's boundaries that has a disability and may be in need of special education services. Enclosed is a letter from our Director of Special Education with information about special education services.

Immunizations

****All new homeschool students must submit a Pupil Immunization Form (which includes Conscientious Exemption, if applicable). Immunizations forms can be faxed to 320-843-2262 or mailed to the school with completed paperwork. This also applies to **returning students** that reach the **age of 12** or enter **7th grade**. Fill out an **Immunization Form** (enclosed) if your child has new immunizations to report since last school year.**

A Free and Reduced Lunch Application Form for 2024-2025 can be found on our website. The Minnesota Department of Education requests a Compulsory Instruction Compliance Report and this information is included on the report. If you have any questions about the Free & Reduced Lunch Application, please contact Mackenzie Dokkebakken at 320-843-2710. Please fill out the application and return with your homeschooling paperwork.

Please submit your completed Student Report for Aids to Nonpublic Students form to me no later than September 15th. Include the completed Request Forms attached for each student. Homeschool paperwork should be mailed to:

**Benson Public Schools
Attn: Colleen Oehlberg
1400 Montana Ave.
Benson, MN 56215**

All forms can be found on Benson Schools website (www.benson.k12.mn.us) under Non-Public Pupil on the Home page. If you have any questions, please feel free to give me a call. Thank you in advance for your prompt attention!

Sincerely,

Colleen Oehlberg
Superintendent's Secretary
Benson Public Schools
320-842-2040
coehlberg@benson.k12.mn.us